



AALBORG UNIVERSITET

Study Board for
Chemistry and Bioscience

Minutes from Study Board meeting on Wednesday 17th April 2024 at 13.00 in Aalborg and Esbjerg

Present from Aalborg: Mads Koustrup Jørgensen (MKJ), Majken Pagter (MP),
Lars Haastrup Pedersen (LHP), Anders Emuel Olsen (AEO), Simon Abildgaard Hansen (SAH),

Observers: Niels T Eriksen (NTE), Anne Sanggaard Sonne (ASO),

Present from Esbjerg: Morten E. Simonsen (MES),

Cancellation/not present: Martina Medini (MM), Mads Hyldgaard Henningsen (MHH), Nicklas Bjørnmose Dupont (NBD)

Agenda:

1. Approval of the agenda
2. Approval of minutes from meeting 20.03.2024
3. Student applications (confidential)
4. General information
5. Discussion
6. Curricula
7. Quality assurance
8. Budget

1. Approval of the agenda

Action

The agenda was approved.	
--------------------------	--

2. Approval of minutes from meeting 20.03.2024

The minutes were approved.	
----------------------------	--

Follow-up on points from the last meeting:

The re-exam schedule for Aalborg has now been corrected and approved.

NTE is receiving more inquiries regarding collaboration agreements between students and companies.

NTE is awaiting clarification from the contract unit at AAU regarding questions about separate NDAs (Non-Disclosure Agreements) between students and companies, between AAU supervisors and companies, as well as the standard IP contract between AAU supervisors and companies.



3. Student applications (confidential)

<p>a) List of application cases processed since the last Study Board meeting The list has been noted.</p> <p>b) Application for 5th examination attempt The Study Board grants dispensation for a 5th examination attempt due to documented illness.</p> <p>c) Students delayed in their studies Delayed students Spring 2024 (Appendix 24-062 was sent) Noted. The Department of Chemistry and Bioscience are like other departments at the Faculty of Engineering and Science (ENG) and the Technical Faculty of IT and Design (TECH) in terms of number of delayed students.</p>	
---	--

4. General information

<p>a) Status on Teacher of the Year AEO: Student members have discussed how to optimize the process. Microsoft Forums is used for students to nominate candidates. So far, it's going well, and more candidates have been nominated. The nomination process is open until Tuesday 23rd April. After that, students in the study board will select a winner and inform the study board via email.</p> <p>b) Report from the Pro-Lab meeting, a replacement for PBL workshops New PBL workshops were held across faculties here in Aalborg. Students could sign up for various workshops. NTE inquires about the new term "Pro-Lab" – whether it is descriptive or a good idea. AEO and SAH: The combination of PBL and "workshop" has led to a misperception over the years. It's positive that they have adjusted the concept as it was held this semester. The PBL course in the first semester, where students submit task responses and practice identifying group members' roles, is also working well.</p> <p>c) Status on improving the study environment</p> <p>i) Feedback on study environment requests (appendix 24-050) LHP: The Study Board has submitted various requests and issues, some of which came from student inquiries. NTE: Regarding Frederik Bajers Vej 5, we won't be moving out this summer after all; it's postponed until at least summer 2025.</p> <p>ii) Minutes from the dialogue meeting ENG + Esbjerg (appendix 24-051) MES: Next week, there will be an inauguration of a new cafeteria area, among other things, in Esbjerg.</p> <p>iii) Status on prioritized requests regarding the physical study environment (appendix 24-052) LHP: Requests include a cooker and water cooler in Aalborg. It's essential for the Study Board to have more good workstations, including the</p>	ND
--	----



<p>research square (Forskertorvet) and the basement. These areas were initially intended for relaxation but have now been adapted for workstations.</p> <p>SAH: There's a lack of power outlets in some hallways and especially tea kitchens on the floors (FrB7H), as more people are working in those areas.</p> <p>LHP: The physical study environment is under constant scrutiny, and the Study Board naturally strive to continuously improve it.</p> <p>d) Education evaluation meeting (Uddannelsesevalueringsmøde) held on February 28, 2024, regarding the programs in Esbjerg (appendix 24-053):</p> <p>LHP: The balance between chemistry and biotechnology is crucial. Considerations about discontinuing the specialization in oil and gas technology – instead, modules could be chosen as electives.</p> <p>Some expressed a need for better descriptions of the programs and their post-graduation applications.</p> <p>Noteworthy points: There is a desire for more precise educational descriptions. Additionally, the possibility for students to work with large-scale process technology was discussed.</p>	
--	--

5. Discussion

No items on the agenda.	
-------------------------	--

6. Curricula

<p>a) Status on revision of biology study regulations; Workshop 2 on April 8, 2024</p> <ul style="list-style-type: none">i) Summary of Workshop 2 (appendix 24-054)ii) Presentation from Workshop 2 (appendix 24-055) <p>LHP: We have set various objectives for revising the study regulations in biology.</p> <p>During Workshop 2, we made progress toward our goals.</p> <p>Our aim is to have a proposal ready for the stakeholder panel meeting (Aftagerpanelmøde) on May 16, 2024.</p> <p>Key academic areas and skills were identified.</p> <p>The next workshops are scheduled for April 30 and May 8.</p> <p>Notably, there was a suggestion to expand the course "Ecosystem Modelling" (Økosystemmodellering) with GIS and explore "Danish Biotopes – evaluation and management" (Danske naturtyper – evaluering og forvaltning) using VVM.</p> <p>The placement of LCA was also discussed.</p>	
--	--

7) Quality assurance

<p><u>Semester minutes/ steering group minutes</u></p> <p><u>Orientation regarding dialogue meeting between NTE and 4th semester AAL in March 2024 (appendix 24-056)</u></p>	
--	--



During this meeting, several topics were discussed, including the course “Basic Organic and Physical Chemistry” (Grundlæggende organisk og fysisk kemi)(for biology and environmental science students). NTE provided information on how to potentially appeal an exam and the grounds for doing so.

Additionally, the teachers noted that there has been less attendance in general for classes throughout the semester, which was also addressed during the dialogue meeting.

Steering group report 1st meeting, 2nd semester Esbjerg (appendix 24-057)

The excursion to Arla was met with positivity, and the Study Board endorses these activities, encouraging their continuation.

The feedback has been taken into account.

The visit to Arla was indeed a positive experience.

Steering group report 2nd meeting, 2nd semester Aalborg (appendix 24-058)

The feedback has been taken into account.

Steering group report 1st meeting, 6th semester Esbjerg (appendix 24-059)

There was a point regarding balance between biotechnology and chemistry in the program that was emphasized.

The feedback has been taken into account.

Action plans for educational evaluation

Extract from Action plan for Chemistry and Bioscience (appendix 24-060)

During the review of various quality areas and points within the action plan, LHP highlighted the following:

Information and Marketing:

Tasks related to updating “Match Checkers” (Matchtjekker) and readiness checks have been defined.

Quality area 2:

Tasks involving the revision of study regulations were emphasized.

Discussions from the steering group meeting (6th semester in Esbjerg, appendix 24-059) and conclusions from the education evaluation meeting in Esbjerg appendix 24-053) regarding the balance between chemistry and biotechnology have also been included as tasks for consideration in the action plan.

8) Budget

a) Study Board grants

Review of grants since the last Study Board meeting.

Noted.



AALBORG UNIVERSITET

Louise Kiilerich Pratas
Referent

*AI was used for translation of the minutes from Danish to English.